



WARRIOR MEDIC NOTAM – 59MDW-18-10
CMSgt Vectoring
25 January 2019



PURPOSE: To implement 59th Medical Wing (MDW) CMSgt vectoring policy.

COMMANDER'S INTENT: The 59 MDW Commander's intent is to drive honest two-way feedback and help fill key senior enlisted leadership positions Air Force-wide by appropriately vectoring every CMSgt and CMSgt select, with emphasis on identifying potential Command Chief candidates.

BACKGROUND: Per AFI 36-2406, *Officer and Enlisted Evaluation Systems*, every CMSgt and CMSgt select will receive an Enlisted Performance Report (EPR) with senior rater performance assessment that includes recommendations for both higher responsibility and future roles. This requires input up the chain of command to effectively complete the process.

NOTE: The Air Force Medical Service conducts its own distinct functional vectoring process that strictly focuses on leadership positions within the medical world.

IMPLEMENTATION:

1. Effective upon signature of this NOTAM, the Command Chief will facilitate the CMSgt and CMSgt select vectoring process in conjunction with EPR routing prior to the 31 May CMSgt Static Close Out Date (SCOD).
2. On or about 15 April of each year, the Command Chief will email the CMSgt Vectoring Worksheet to each CMSgt and CMSgt select with completion instructions and suspense date.
 - a. Each CMSgt and CMSgt select will complete the CMSgt Vector Worksheet (attached) to highlight both AFSC-specific vectoring, if applicable, and personal desires.
 - b. Each CMSgt and CMSgt select will then route the CMSgt Vector Worksheet through their respective chains of command for input at the Squadron and Group levels, as applicable. Any CMSgt or CMSgt select working outside the group construct and/or in a special duty position will route the vector worksheet through their appropriate supervisor.
 - c. The Command Chief will review each worksheet, consult with the member and respective chain of command as needed, and make a final recommendation to the Senior Rater for their consideration in conjunction with the 31 May SCOD.
3. Once all EPRs have been signed, the Command Chief will forward the completed CMSgt Vectoring Worksheet to the respective Chiefs for their awareness.

POC: Direct questions regarding this NOTAM to the Command Chief at DSN 554-7015.

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