



WARRIOR MEDIC NOTAM – 59MDW-18-17
Reducing Ancillary and Computer-Based Training
24 September 2018



PURPOSE: To reduce or eliminate ancillary and computer-based training impacting the ability of 59 MDW units and Airmen to focus on primary responsibilities.

COMMANDER’S INTENT: The 59 MDW Commander’s intent is to maximize unit effectiveness by empowering commanders and supervisors to conduct mandatory ancillary training as they see fit, unless specifically directed by law, Department of Defense policy, or a commander entrusted with the mission.

BACKGROUND: Per the Secretary and Chief of Staff of the Air Force’s 27 April 2018 memorandum entitled “Reducing Ancillary and Computer-Based Training,” computer-based training (CBT) is no longer the mandated method of delivery. The CBT platform is still available to all Airmen through the Advanced Distributed Learning System (ADLS) as an added training resource. This effort is not intended to reduce emphasis on the need to have well-trained and educated Airmen. Instead, it is specifically designed to give unit leadership greater flexibility to ensure Airmen successfully complete their mission.

IMPLEMENTATION: Effective upon signature of this NOTAM, personnel will complete training as outlined below.

NOTE: per DoD policy or law, some courses **MUST** be completed via CBT.

1. Total Force Awareness Training (TFAT):

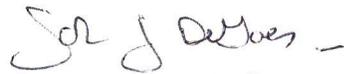
Training	Who Requires Training	Frequency	Authorized Completion Method
DoD Information Assurance Awareness Training – Cyber Awareness Challenge	ALL	Annually	CBT
Defense Travel System (DTS) Policy	AD/GS	Every 3 years	CBT
Sexual Assault Prevention and Reporting (SAPR)/ Suicide Prevention Training (Green Dot)	ALL	Annually	Sq/CC discretion
Force Protection	ALL	Annually	Sq/CC discretion
Combat Trafficking in Persons	AD	Annually	Sq/CC discretion
No FEAR Act	GS/Sups/Mil who oversee Civ employees	Every 2 years	Sq/CC discretion
Religious Freedom	AD/GS	Every 3 years	Sq/CC discretion

2. Selected Force Training and Event Driven Training Courses:

Training	Who Requires Training	Frequency	Authorized Completion Method
Defense Travel System (DTS) Course 1 & 2	First time travelers	Once	CBT
Uniformed Services Employment & Reemployment Rights Act of 1994	Personnel who oversee AF Reservists	Annually	Sq/CC discretion
Substance Abuse	All military medical providers	Annually	Sq/CC discretion
Equal Opportunity	1 st Duty Station – <i>required within 30 days of arrival</i>	Once	Sq/CC discretion
Equal Opportunity Newcomers Human Relations	All members - <i>required within 30 days of arrival</i>	Once	Sq/CC discretion

3. The Squadron Unit Training Manager is responsible for ensuring completion dates are loaded into ADLS or other designated system once training on completed by any method other than CBT.

POC: Contact the 59 MDW Director of Staff at DSN 554-4350 for specific questions regarding this NOTAM.



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Attachments:

1. SECAF Reducing Ancillary and Computer-Based Training Memorandum (27 October 2016)
2. SECAF Reducing Ancillary and Computer-Based Training – Phase II Memorandum (27 Apr 2018)